

**Stoughton Fire Department – Freeman Street
Project Meeting #3 January 30, 2025 - 10:30am**

Attendees (yes/no)

Chief Michael Carroll – (MC), Yes	Stoughton Fire Department
Assistant Chief Jack Macomber - (JM), Yes	Stoughton Fire Department
Captain George O’Neil – (GO), Yes	Stoughton Fire Department
Lt. James Campbell – (JC), Yes	Stoughton Fire Department
Fran Bruttaniti- (FB), Yes	Town of Stoughton
Paul Giffune- (PG), Yes	Town of Stoughton
Marc Tisdelle - (MT), No	Town of Stoughton
Craig Horsfall- (CH), Yes	Town of Stoughton
Nick Dufresne- (ND), Yes	Town of Stoughton
Janet Crimmins – (JC), Yes	Stoughton Visiting Nurses
Teresa Dolloff – (TD), Yes	Stoughton Visiting Nurses
Glen Gollrad - (GG), Yes	Dore + Whittier
Kevin Seniw- (KS), Yes *	Dore + Whittier
John Thompson- (JT), Yes *	Dore + Whittier
Taylor MacDonald - (TM), Yes	Pomroy Associates
Molly Pomroy - (MP), Yes *	Pomroy Associates
Bob Rice - (BR), Yes	Pomroy Associates
Rick Pomroy - (RP), No	Pomroy Associates
Tony DiGiantomaso - (TD), Yes *	Page Construction
Lisa Hornick Egan – (LHE), Yes *	Page Construction
Frank Ravesi – (FR), Yes *	Page Construction
Heath VanDerMolen - (HV), Yes	Page Construction

*Online

Minutes in Red

<u>ACTION BY</u>	<u>ITEM #</u>	<u>DESCRIPTION</u>	<u>DATE OPENED</u>	<u>DATE CLOSED</u>
All	6	<p>Builders’ Risk Update</p> <ul style="list-style-type: none"> Town Approval with Rider for Page. PA is working with FB and towns insurance agent to complete. <p>1/16/25 – Ongoing 1/30/25 – PA should have a quote for the builder’s risk by end of week. Smoke / Alarm system needs to be in place once demolition is complete.</p>	12/5/24	

<u>ACTION BY</u>	<u>ITEM #</u>	<u>DESCRIPTION</u>	<u>DATE OPENED</u>	<u>DATE CLOSED</u>
Page	8	<p>Mobilization / Site Control & Use of Premises</p> <ul style="list-style-type: none"> • Safety • Fencing • Notice to Abutters • Security Padlock • Trailers • Temp Power <p>- HV to send RFI to requests permission not to cut the fence in the back of property, to avoid disrupting back-facing abutter. PA requests Page issue an RFI on this.</p> <p>1/30/25 – Page sent an email stating the existing fence will remain through out project. Item closed</p>	12/5/24	1/30/25
Page	9	<p>Subcontractor Kickoff Meetings</p> <ul style="list-style-type: none"> • Masonry- team will submit a date to hold. <p>- Kickoff meeting will be on Jan.22 with Fernandez Masonry, Spaulding Brick, D+W and PA to attend. KS suggested when applicable to clean the brick to choose a correct color sample. Per TD the weather conditions might not favorable before meeting. Page will submit a submittal package from Fernandez onto Procore.</p> <p>1/30/25 – Kickoff meeting was held; samples were agreed upon. Fernandez will provide a submittal for approval.</p>	12/5/2024	
DW	13	<p>ASI's</p> <ul style="list-style-type: none"> • Position of the transformer because 20-foot clearance from National Grid <p>- Still waiting on direction from National Grid – Kevin to forward TM the last correspondence in order to push</p> <p>1/30/25 –</p> <ul style="list-style-type: none"> • TD stated he needs the transformer size before submitting their transmittal. KS to review with their engineer. • D&W confirmed the distance from the corner of the transformer to the underground structure is 20'. 	12/19/24	

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All	15	<p>PCO's</p> <ul style="list-style-type: none"> • One active PCO – PCO needed for the demolition and removal of generator, toxic oils, hazardous materials within station. • Boston Green is on-site today removing HazMat, tank, barrels, etc. Page will be sending a proposal for waste oil removal/disposal. 1/30/25 – Page to issue PCO for hazardous waste removal. • BR noticed existing, underground fuel tank and gas/oil separator on drawing SI-1 – Page will begin to scrape and see what they find. 1/30/25 – Per Page site contractor (Pompeo) will investigate possible underground fuel tank once underground utility work commences. 	1/16/25	1/30/25
Page / PA / Fran	16	<p>Payroll Certificates and ARPA Reporting</p> <ul style="list-style-type: none"> • Page to send PA their WBE/MBE forms 1/30/25 - Per TD up to date payroll was sent to MP. WBE/MBE forms were sent to their subcontractors. Item closed will be opened under new business. 	12/5/24	1/30/25
All	17	<ul style="list-style-type: none"> • TD requested the protocol to obtain CAD drawings from Dore + Whittier – and can the CAD drawings be put on ProCore once they have them? 1/30/25 – Per TD, FR is waiting for (2) more releases for the CAD drawings and will upload the drawings to KS's drop box for Procore. 	1/16/25	
		New Business		
Record	3.1	<p>Construction Schedule 2 week look ahead – Refer to Page's schedule</p>	1/30/25	1/30/25
Record	3.2	<p>RFI's No discussion</p>	1/30/25	1/30/25
Record	3.3	<p>PCO's</p> <ul style="list-style-type: none"> • Per TD – received a credit from MV Electric for reduction of wire and electrical size for the elevator. (closed) • Overhead Door Panels (glass) • Elevator Call Button (closed) 	1/30/25	1/30/25

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Record	3.4	Submittals <ul style="list-style-type: none"> Generator color – standard light grey was approved by all. 	1/30/25	1/30/25
Record	3.5	Certified Payroll – No discussion	1/30/25	1/30/25
All	3.6	Suspected Floor Tiles less than 200 sf. have been discovered and tested on the second-floor confirmed asbestos and will be remediated.	1/30/25	1/30/25
All	3.7	Erosion Control – CH to be notified for inspection when erosion control has been installed.	1/30/25	
Next meeting: Thursday, February 13th – 10:30am				

The above represents the author's recollection of the issues discussed. Items are not necessarily listed in the order discussed for clarity. Please notify the author of any errors or omissions within 1 week of issuance, otherwise this record shall stand as an accurate representation of the meeting.

-End-