

Stoughton Fire Department – Station No. 1 Prospect Street
Full Meeting #31 Agenda July 25, 2024 10:30am

Agenda

1. Old Business

- a. Review of Project Meeting #30 Minutes – Open Item

2. Regular Business

- a. 3 Week Lookahead
- b. Construction Schedule
- c. Submittals
- d. RFI's
- e. PCO's
- f. PR's
- g. ASI's
- h. Safety Update
- i. Certified Payroll Update

3. New Business

- a. Open Discussion

End of Meeting

**Stoughton Fire Department – Station No. 1 Prospect Street
Project Meeting #30 Minutes July 11, 2024 10:30am**

Name	Department/Company	Attendance
Chief Michael Carroll – (MC)	Stoughton Fire Department	X
Assistant Chief Jack Macomber - (JM)	Stoughton Fire Department	X
Captain George O’Neil - (GO)	Stoughton Fire Department	X
John DeAndrade – (JD)	Stoughton Fire Department	
Fran Bruttaniti – (FB)	Town of Stoughton	
Paul Giffune – (PG)	Town of Stoughton	
Marc Tisdelle – (MT)	Town of Stoughton	
Craig Horsfall – (CH)	Town of Stoughton	X
Nick Dufresne – (ND)	Town of Stoughton	X
Jack Erickson – (JE)	Town of Stoughton - Building Commissioner	
Glen Gollrad – (GG)	Dore + Whittier	X
Kevin Seniw – (KS)	Dore + Whittier	X
Donald Walter – (DW)	Dore + Whittier	X (online)
John Thompson – (JT)	Dore + Whittier	X (online)
Taylor MacDonald – (TM)	Pomroy Associates	
Alex Murphy – (AM)	Pomroy Associates	
Anthony Fonseca	Pomroy Associates	
Bob Rice – (BR)	Pomroy Associates	X
Rick Pomroy – (RP)	Pomroy Associates	
Lyle Coghlin – (LC)	CTA Construction	X
Terry Vieux – (TV)	CTA Construction	
Jo-Ann Darrigo – (JD)	CTA Construction	X
Leo Gallant – (LG)	CTA Construction	X

<u>ACTION BY</u>	<u>ITEM #</u>	<u>DESCRIPTION</u>	<u>DATE OPENED</u>	<u>DATE CLOSED</u>
Record	4	<p>Utilities</p> <p>Refer to previous meeting minutes.</p> <ul style="list-style-type: none"> Eversource – Per CTA Eversource needs (1) week to finalize the plan and the following week to start their work. 01/25/24 – No discussion 02/08/24 – Eversource is onsite today installing their gas line working their way from the building to the street. The installation will be done in (2) phases so as to not disrupt the site entirely. 02/22/24 – Eversource is onsite today installing the remaining gas line to street. 03/07/24 – Gas line to street has been completed. 	5/18/23	

<u>ACTION BY</u>	<u>ITEM #</u>	<u>DESCRIPTION</u>	<u>DATE OPENED</u>	<u>DATE CLOSED</u>
		<p>Transformer is due to arrive on March 18th. 03/21/24 – Per CTA the gas line run is to the generator and the pressure test passed. 04/04/24 – Eversource was onsite and requested a 3’-0” x 4’-0” concrete pad for the gas meter. Per CTA the generator is scheduled for June, CTA to confirm. 04/18/24 – Per CTA as of today June delivery date of generator is the same. Location of gas meter pad to be determined in field. 5/2/24- Gas Meter Pad is set; June delivery for generator still expected 5/16/24 – Generator arrival schedule has not changed. 5/30/24 – Per CTA delivery date for generator is 6/24/24. Also, the gas meter was installed too low, Eversource will be back to raise the meter up. 6/13/24 – Per CTA waiting for confirmation for their return. 6/27/24 – Eversource sawcut a portion of the sidewalk, re-configured the gas line and installed the gas meter. Also, the generator was set on the concrete pad. 7/11/24 – Eversource brought gas to meter bars. Next steps are Kneeland and Jupiter to finish their work, then schedule generator company for testing. Side walk fix 4,500 psi minimum with the install of dowels.</p>		
Town	6	<p>Owner Vendors Refer to previous meeting minutes.</p> <ul style="list-style-type: none"> • ECO Tech – First Site visit completed. 10/19: Waiting on schedule – D+W to follow up Treatment plan for Fall is open. • Loma update 10/19: Loma paperwork filed, no updates 01/11/24 – PA would like confirmation if the State had any updates or acceptance of paperwork. 1/25/24 – Per D & W Nitsch is responding from questions from FEMA. 02/08/24 – Per D&W no update 04/04/24 – GG to send email to ECO Tech and Loma as to the next steps for project. 04/18/24 – Per GG no update from ECO Tech, Nitsch is still working with FEMA clarifying the map adjustment. GG to speak with Nitsch to send an email to all regarding any updates. 5/2/24 – GG meeting with Nitsch on rip rap on 5/3/24; Loma still waiting. 		

<u>ACTION BY</u>	<u>ITEM #</u>	<u>DESCRIPTION</u>	<u>DATE OPENED</u>	<u>DATE CLOSED</u>
		<p>5/16/24 - Site visit was held with Nitsch, ConCom, Craig Horsfall, BR, GG and RR to discuss riprap, and removal of invasive material and trees. BR mentioned if Digit is responsible for removal of trees within the culvert area. JD to reach out to Digit for their response.</p> <p>5/30/24 – Per JD Digit will be responsible for their limit of work. CTA did receive the ASI directing the scope of work.</p> <p>6/13/24 – Per CTA the culvert work has not changed per the original drawing. CTA will do the work that is owned in the drawings. It was discussed to bring ConCom back to review work, any additional work outside the original scope of work will be an added cost.</p> <p>Also, Eco-Tech should provide direction for the town for future removal of invasive material.</p> <p>6/27/24 – A meeting was scheduled with Mr. Conlon, but he could not attend. BR confirmed with him he is available the week of July 8th. BR will arrange a meeting with the required participants. Athur Allen stated he needs confirmation from Nitsch that he can attend, GG will follow up with Nitsch.</p> <p>7/11/24 – Meeting held today with Conservation, Eco Tech, CH, ND, BR and CTA to review finished Culvert work. All work was approved. Arthur Allen (Eco Tech) will send out summary of meeting,</p> <p>Alerting System . Refer to previous meeting minutes.</p> <p>03.07.24 – AllComm stated they will be on site this coming Monday to install their wiring for the alerting system.</p> <p>03.21.24 – AllComm has completed pulling their wire to the MDF room presently working their way to the apparatus bay. AllComm asked if the department would want speakers installed in all the bathrooms, BR to discuss with the department after today’s meeting.</p> <p>04/04/22 – Per BR AllComm will be back onsite after the apparatus bay ceiling has been painted. AllComm suggest an intercom at Corridor 130B. BR coordinated with the mason and electrician to run conduit inside of CMU. Also the LED message board will be installed on the east side of the apparatus bay closer to the overhead door. BR to forward both specs. to CTA.</p> <p>04/18/24 – BR forwarded specs. for the intercom to CTA. BR will forward LED message board specs. also. CTA will distribute all information to Jupiter and reply to all with an RFI that they have received documents for record.</p>		

<u>ACTION BY</u>	<u>ITEM #</u>	<u>DESCRIPTION</u>	<u>DATE OPENED</u>	<u>DATE CLOSED</u>
		<p>5/16/24 – No new update 5/30/24 – AllComm were onsite to install (1) of the antennas on the roof. BR will confirm when they will be back on site. 6/13/24 -BR forwarded an email as to when they will be back onsite. 6/27/24 – BR to confirm with All COMM when they will be back onsite and confer with LG. 7/11/24 – All Comm was on site this week to install speakers in dorm rooms / corridor along with their controls.</p> <ul style="list-style-type: none"> • Commissioning Refer to previous meeting minutes. <p>1/25/24 – Received RW Sullivan’s report and was forwarded to D & W and GGD. RW Sullivan will verify BR for kick-off meeting. 02/08/24 – No update 02/22/24 – Per R.W. Sullivan they require permanent power for the building prior for kick-off meeting. BR to send RW Sullivan the updated construction schedule. 03/07/24 – BR to meet with RW Sullivan on 3.22.24 for second walk-through. Kickoff meeting will be held once we have established permanent power. 3/21/24 – They will be onsite tomorrow for a second walk-thru. 04/04/24 – BR stated kickoff meeting with R.W. Sullivan will happen at the end of month. 04/18/24 – Kickoff meeting scheduled for 04/23/24. Teams meeting will be setup 5/2/24 – Commissioning kick off meeting held 5/16/24 – BR reached out to RW Sullivan informing them we received power for the building. BP will let BR know when startups will take place. 5/30/24 – RW Sullivan set up a commissioning meeting for 6/12/24. Per JD tentatively startups for RTU’s and VRF’s are scheduled for the week of June 17th. 6/13/24 – Per BR a commissioning meeting was held, startups to follow. 6/27/24 – CTA is working with the schedule regarding the startups. 7/11/24 – Commissioning meeting has been re-scheduled for a later date. CTA to notify BR when a date has been determined.</p> <ul style="list-style-type: none"> • SCBA Vendor – Correction IPS Vendor 11/30/23 – 		

<u>ACTION BY</u>	<u>ITEM #</u>	<u>DESCRIPTION</u>	<u>DATE OPENED</u>	<u>DATE CLOSED</u>
		<ul style="list-style-type: none"> • IPS Vendor -JM to reach out to vendor and refer to TM. 12/14/23 – PA to reach out to vendor. 01/11/24 – TM received pricing and sent to JM. JM to confirm all items have been addressed. 1/25/24 – TM confirmed Vendor to order the equipment. Need to coordinate pipe connection from the compressor to the fill station. 02/08/24 - GG met with the department and vendor and reviewed all the components. The quote was updated TM will forward to FB and a PO will be generated. 02/22/24 – FB to verify if PO was issued. 03/07/24 – The department approved the equipment and invoice was accepted, will verify if a PO was issued. 3/21/24 – Technician was on site this week; he needs a 2” conduit from the SCBA Fill Rm. to SCBA Compressor Rm. PA will need a directive from D&W. BR will confirm a timetable as when installation will occur. 04/04/24 – D&W to provide a plan sketch showing the route of the 2” conduit. Per TW the tentatively delivery date of the compressor system is May 3rd 04/18/24 – TM spoke with IPS there is no conduit needed. BR to reach out to IPS for scheduling. 5/2/24- IPS will install on Monday 5/6 – length of cable all set. 5/16/24 – IPS was onsite to install the high-pressure hose and data. BR will reach out if the equipment has been ordered. 5/30/24 – BR spoke with the vendor the compressor and fill station has been ordered. BR will follow up with the delivery date. 6/13/24 – Delivery will be held, CTA will provide a date when the equipment can be installed. 6/27/24 – CTA will confirm when sealant of floors will be done. 7/11/24 – CTA to follow up with floor completion date. 		
D&W	13.13	<p>Signal at Prospect St Refer to previous meeting minutes.</p> <p>03.07.24 – Electrical conduit has been installed to the electrical handhold. CTA received (2) estimates. 1. Bell Traffic Signal (has worked for the town) – Note the Mast Arm ESD lead time is 20-22 weeks. 2. Dagle Electrical provided a price for equipment and sitework. Note: RP to send the estimates to GPI for review.</p>	11/2/23	

<u>ACTION BY</u>	<u>ITEM #</u>	<u>DESCRIPTION</u>	<u>DATE OPENED</u>	<u>DATE CLOSED</u>
		<p>03.21.24 - RP sent the estimate to GPI for review, awaiting comments. Moving forward the traffic signal will not be done in time for the completion. Suggest applying for a temporary certificate of occupancy or a waiver from the planning board.</p> <p>04/04/24 – TM spoke with CH, Craig sees no issue receiving temporary certificate of occupancy. GPI reviewed estimate and is fine with it. TM reached out to a vendor who works for the town to receive another estimate.</p> <p>04/18/24 – TM to receive estimate from vendor this week.</p> <p>5/2/24 – will work with Town’s vendor Coviello; CTA to void PCO; with coordinate with Dig-It on conduits</p> <p>5/16/24 – Coviello contract is cutting and patching of Prospect Street. PA to help and assist.</p> <p>5/30/24 – PO was issued to Coviello TM awaiting the start date and will forward schedule to CTA.</p> <p>6/13/24 – Per TM waiting on Coviello’s schedule.</p> <p>6/27/24 – No update. CH can reach out to Coviello if necessary.</p> <p>7/11/24 – Received submittal package from Coviello forwarded to GPI for review.</p>		
PA/CTA	23.15	<p>Port Entrance Panel Install – Need location from All-Comm CTA will provide an estimate for installation.</p> <p>04/18/24 – BR to call ALL-Comm for a site visit and installation location. CTA to provide an estimate to install.</p> <p>5/2/24 – need detail on this item</p> <p>5/16/24 – D&W suggested using their standard exterior wall penetration detail.</p> <p>5/30/24 – D&W to provide detail.</p> <p>6/13/24 – D&W will issue a PR for pricing.</p> <p>6/27/24 – LG, BR and Tom from Steeltech reviewed location of port entrance panel. Steeltech will core a hole on the outside of building and Baystate will core the hole on the inside of the MDF room. CTA to reach out to both subcontractors.</p> <p>7/11/24 – Work to be done as T&M CTA to schedule.</p>	04/04/24	
CTA/D&W	24.13	<p>Epoxy Floors – Because some of the door frames are smaller D&W would like clarification how some of the door frames, finish floors and base will work. After the meeting CTA and D&W will address these items during a walk-through of the building.</p> <p>5/2/24 - D+W waiting on design details from CTA</p> <p>5/16/24 – CTA is waiting for the field supervisor to arrive onsite to evaluate some of the field conditions and provide recommendations.</p> <p>5/30/24 – Per CTA field supervisor has yet to evaluate field conditions.</p> <p>6/13/24 – CTA will check with availability of field supervisor to view conditions. Also addressed how the vinyl base will work with some of the metal door frames. Per</p>	04/18/24	

<u>ACTION BY</u>	<u>ITEM #</u>	<u>DESCRIPTION</u>	<u>DATE OPENED</u>	<u>DATE CLOSED</u>
		CTA Charlie Morris will review and provide a possible solution. 6/27/24 – Epoxy floors are being installed in the upstairs bathrooms. Per CTA Charlie Morris provided mock-ups for review. 7/11/24 – D&W approved mock-up other than stairs.		
CTA/D&W	24.21	Six electrical floor boxes on second floor there is a hole through the floor assembly. D&W would like a plan in place and verify it is structurally, waterproofed and fireproofing is acceptable. In one of the dorm rooms there is a large hole in the floor to incorporate a chimney how will this be addressed. 5/2/24 – on corrective action log 5/16/24 – D&W to review floor box conditions after the meeting. 5/30/24 – GG, BR, BP and Steve from Jupiter reviewed the conditions. Per JD core had no reinforcing. GG stated need confirmation no reinforcing was hit during the core, also D&W needs confirmation how the assembly will be installed along with patching and fire rating. 6/13/24 – CTA included this item on their non-conformance log. Floor cores did not show any evidence of rebar. JD will verify with Jupiter’s foreman as to what type of floor boxes will be installed. 6/27/24 – Per CTA floor boxes type is the same, also JD is confirming who will be installing the fire rating material. 7/11/24 – Fire rating material will be installed after flooring is in.	04/18/24	
All	28.10	Basset Furniture - Per FB a PO was created for the furniture 6/27/24 - Per JM Bassett discontinued the furniture that they ordered. The department will receive an updated invoice with the furniture list. The overall cost will change, FB will receive a copy of the new quote. 7/11/24 – Department waiting on new quote from Bassett.	6/13/24	
All	28.13	New PVC Fence at abutting property owner CH suggested to remove the owner’s existing fence and replace it with new PVC. CH will be meeting with the neighbor today. 6/27/24 – BR met with CH onsite, the neighbors rear PVC fence was installed at the back of the existing stone wall. CH met with the neighbor, the neighbor would prefer the existing chain link fence be removed and replaced with PVC that was installed behind the existing stone wall. CTA will get pricing from landscaper (T&M) not to exceed \$2,50.00 7/11/24 – Received pricing for wall removal and fence relocation, BR to review with TM.	6/13/24	
All	28.15	Landscape Plantings – Once all the plantings have been installed the Planning Board will review on site. 6/27/24 – GG to reach out to the planning board for a site visit. 7/11/24 – No discussion	6/13/24	

<u>ACTION BY</u>	<u>ITEM #</u>	<u>DESCRIPTION</u>	<u>DATE OPENED</u>	<u>DATE CLOSED</u>
CTA/D&W	28.16	Storefront Submittal – D&W is looking for the (2) test from Florida 6/27/24 – CTA is working on receiving the test data 7/11/24 – Ongoing discussion	6/13/24	
CTA/D&W/PA	28.17	KS suggested to have a meeting to discuss the Punchlist format. 6/27/24 – KS is planning on being on site 7/8/24 to discuss 7/11/24 – Meeting will be held with CTA, D&W and PA to discuss punch-list format.	6/13/24	
All	28.18	Loma – No update 6/27/24 – No update	6/13/24	
PA	28.19	Moving – Items from Freeman Street to be brought over to Prospect Street. In discussion. 6/27/24 – A walk-through will be held after today’s meeting 7/11/24 – AM has list of items to be moved to Prospect Street.	6/13/24	
All	28.20	Above Ceiling Inspections – GGD should plan a site visit soon. 6/27/24 – Per CTA GGD will be onsite next Tuesday 7/11/24 – Waiting for report from GGD.	6/13/24	
PA/CTA	28.21	BR is looking into phone line for elevator. 6/27/24 – Per BR paperwork was sent to Verizon. One phone line was ordered. 7/11/24 – Verizon installed phone line. Item closed	6/13/24	7/11/24
All	28.2	Removal of trailers and move into building. CTA and PA’s office location still to be determined. 6/27/24 – Per CTA trailers will be moved tomorrow. 7/11/24 – Trailers removed CTA and PA moved into building. Item closed.	6/13/24	7/11/24
		New Business		
Record	30.1	Construction Schedule • Refer to CTA’s 3-week log	7/11/24	7/11/24
Record	30.2	RFI’s • Refer to CTA’s RFI log	7/11/24	7/11/24
Record	30.3	Hot Submittals • Refer to CTA’s submittal log	7/11/24	7/11/24
Record	30.4	PCO’s – Refer to CTA’s log	7/11/24	7/11/24
Record	30.5	PR’s - Refer to CTA’s log	7/11/24	7/11/24
Record	30.6	ASI’s - No Discussion	7/11/24	7/11/24
Record	30.7	R&R Submittals • Refer to CTA’s log	7/11/24	7/11/24
Record	30.8	Certified Payroll Update – No discussion	7/11/24	7/11/24
Record	30.9	Safety Update – No discussion	7/11/24	7/11/24

<u>ACTION BY</u>	<u>ITEM #</u>	<u>DESCRIPTION</u>	<u>DATE OPENED</u>	<u>DATE CLOSED</u>
Next Full Meeting: 7/25/24 Working Group Meeting: 8/1/24				

All Submittals

Spec Section	#	Rev.	Title	Type	Status	Responsible Contractor	Final Due Date	Submit By	Location	Received From	Received Date	Ball In Court	Approvers	Response	Sent Date	Returned Date	Due Date	Distributed Date
08 43 13 - Aluminum-Framed Storefronts	08 43 13-5	0	storefront install dets vs asi	Product Information	Open	Replacement Window Specialists	07/02/2024			Timothy Chupinski		Glen Gollrad (Dore & Whittier Architects Inc.) Kevin Seniw (Dore & Whittier Architects Inc.)	Glen Gollrad (Dore & Whittier Architects Inc.) Kevin Seniw (Dore & Whittier Architects Inc.)	Pending Pending	05/08/2024 05/08/2024	06/18/2024	07/02/2024 07/02/2024	

RFI LOG

#	Subject	Status	Responsible Contractor	Received From	Assignee	Date Initiated	RFI Manager	Due Date	Closed Date	Ball In Court	Location	Schedule Impact	Cost Code	Cost Impact
137	garage ductwork guardrail	Open	SMJ Metal Ralph B...	Blais, Martin (SMJ Metal Ralph BlackSmith Shop)	Gollrad, Glen (Do...	07/24/2024	Terry Vieux	07/29/2024		Gollrad, Glen (Do...				
	<p>Jo-Ann Darrigo Sent Wed Jul 24, 2024 at 11:55 am EDT see alternate attachment detail rfi 137 - guardrail with attachment.pdf</p>													
136	BFP at Extractors	Open	Kneeland Plumbing	Desmond, Tom (Kneeland Plumbing)	Gollrad, Glen (Do...	07/23/2024	Terry Vieux	07/26/2024		Gollrad, Glen (Do...				
	<p>Jo-Ann Darrigo Sent Tue Jul 23, 2024 at 01:41 pm EDT Do the Extractors in Decon Room #125 Require Backflow Preventers RFI 136- BFP with back up.pdf</p>													
135	electric for dr 135 A (not b)- Maintenance bay exterior door	Open	CTA Construction ...	Darrigo, Jo-Ann (CTA Construction Managers, LLC)	Gollrad, Glen (Do...	07/16/2024	Terry Vieux	07/23/2024		Gollrad, Glen (Do...				
	<p>Jo-Ann Darrigo Sent Tue Jul 16, 2024 at 10:47 am EDT detail 2/ E 5.00- indicates conduit for future security hardware. I think in PR 24 or submittals...the Electric hdw was added. either way...we should have put in conduit IN CMU....but it was not put in. We re putting it in now. It does run inside the frame, but conduit is exposed on the CMU wall above door. There is no ceiling here and all MEP is exposed. ok? RFI 135 door 135A not b.pdf</p>													