

**Stoughton Fire Department – Freeman Street
Project Meeting #4 February 13, 2025 - 10:30am**

Attendees (yes/no)

Chief Michael Carroll – (MC), No	Stoughton Fire Department
Assistant Chief Jack Macomber - (JM), Yes	Stoughton Fire Department
Captain George O’Neil – (GO), Yes	Stoughton Fire Department
Lt. James Campbell – (JC), No	Stoughton Fire Department
Fran Bruttaniti- (FB), Yes	Town of Stoughton
Paul Giffune- (PG), No	Town of Stoughton
Craig Horsfall- (CH), No	Town of Stoughton
Nick Dufresne- (ND), No	Town of Stoughton
Glen Gollrad - (GG), Yes	Dore + Whittier
Kevin Seniw- (KS), Yes *	Dore + Whittier
John Thompson- (JT), Yes *	Dore + Whittier
Taylor MacDonald - (TM), Yes *	Pomroy Associates
Molly Pomroy - (MP), Yes *	Pomroy Associates
Bob Rice - (BR), Yes	Pomroy Associates
Rick Pomroy - (RP), No	Pomroy Associates
Tony DiGiantomaso - (TD), Yes *	Page Construction
Lisa Hornick Egan – (LHE), Yes *	Page Construction
Frank Ravesi – (FR), No	Page Construction
Heath VanDerMolen - (HV), Yes	Page Construction

*Online

Minutes in Red

<u>ACTION BY</u>	<u>ITEM #</u>	<u>DESCRIPTION</u>	<u>DATE OPENED</u>	<u>DATE CLOSED</u>
All	6	<p>Builders’ Risk Update</p> <ul style="list-style-type: none"> Town Approval with Rider for Page. PA is working with FB and towns insurance agent to complete. <p>1/16/25 – Ongoing 1/30/25 – PA should have a quote for the builder’s risk by end of week. Smoke / Alarm system needs to be in place once demolition is complete. 2/13/25 – FB sent the check in to the town’s insurance for building coverage. Reimbursement to be discussed offline. Item closed</p>	12/5/24	2/13/25

<u>ACTION BY</u>	<u>ITEM #</u>	<u>DESCRIPTION</u>	<u>DATE OPENED</u>	<u>DATE CLOSED</u>
Page	9	<p>Subcontractor Kickoff Meetings</p> <ul style="list-style-type: none"> • Masonry- team will submit a date to hold. - Kickoff meeting will be on Jan.22 with Fernandez Masonry, Spaulding Brick, D+W and PA to attend. KS suggested when applicable to clean the brick to choose a correct color sample. Per TD the weather conditions might not favorable before meeting. Page will submit a submittal package from Fernandez onto Procore. <p>1/30/25 – Kickoff meeting was held; samples were agreed upon. Fernandez will provide a submittal for approval.</p> <p>2/13/25 – TD received the submittal drawings from Fernandez and will be submitted on Procore. The drawings will help quantify the areas that need to be addressed. TM stated any additional grinding must be confirmed and agreed upon before commencement of work.</p>	12/5/2024	
DW	13	<p>ASI's</p> <ul style="list-style-type: none"> • Position of the transformer because 20-foot clearance from National Grid - Still waiting on direction from National Grid – Kevin to forward TM the last correspondence in order to push <p>1/30/25 –</p> <ul style="list-style-type: none"> • TD stated he needs the transformer size before submitting their transmittal. KS to review with their engineer. • D&W confirmed the distance from the corner of the transformer to the underground structure is 20'. <p>2/13/25 – National Grid confirmed 20' is required from the transformer to the underground structure. D&W issued an ASI moving the WQ1-1, all agreed. It was discussed issuing a full-size drawing with the added revision.</p> <p>National Grid underground design – Easement form was sent to the town manager. Mark Tisdale to present the paperwork to the BOS to sign, TM will follow up.</p>	12/19/24	2/13/25

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All	15	<p>PCO's</p> <ul style="list-style-type: none"> • One active PCO – PCO needed for the demolition and removal of generator, toxic oils, hazardous materials within station. • Boston Green is on-site today removing HazMat, tank, barrels, etc. Page will be sending a proposal for waste oil removal/disposal. 1/30/25 – Page to issue PCO for hazardous waste removal. Item closed • BR noticed existing, underground fuel tank and gas/oil separator on drawing SI-1 – Page will begin to scrape and see what they find. 1/30/25 – Per Page site contractor (Pompeo) will investigate possible underground fuel tank once underground utility work commences. Item closed 	1/16/25	1/30/25
Page / PA / Fran	16	<p>Payroll Certificates and ARPA Reporting</p> <ul style="list-style-type: none"> • Page to send PA their WBE/MBE forms 1/30/25 - Per TD up to date payroll was sent to MP. WBE/MBE forms were sent to their subcontractors. Item closed will be opened under new business. 	12/5/24	1/30/25
All	17	<ul style="list-style-type: none"> • TD requested the protocol to obtain CAD drawings from Dore + Whittier – and can the CAD drawings be put on ProCore once they have them? 1/30/25 – Per TD, FR is waiting for (2) more releases for the CAD drawings and will upload the drawings to KS's drop box for Procore. 	1/16/25	
All	3.7	Erosion Control – CH to be notified for inspection when erosion control has been installed.	1/30/25	2/13/25
		New Business		

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Record	4.1	Construction Schedule <ul style="list-style-type: none"> • Demolition of the building will be completed today • Slab removal to follow • Site contractor to mobilize next Wednesday. Removal of apparatus bay slab and elevator pit to occur. • Elevator forms contractor will commence work their work first week of March • Round (1) of demolition should be completed by next week. • Framing for second floor to start in the next two weeks 	2/13/25	2/13/25
Record	4.2	RFI's No discussion	2/13/25	2/13/25
Record	4.3	PCO's / PR's <ul style="list-style-type: none"> • PCO #1 – Owner Furniture and Debris Removal • PR #1 – Tempered Glass in Overhead door • PR #2 – Electrical Revisions to Coordinate with Elevator • PR #3 – Generator Resize Coordination 	2/13/25	2/13/25
Record	4.4	Submittals <ul style="list-style-type: none"> • Per TD rebar drawings are needed • Stamped elevator shop drawings 	2/13/25	2/13/25
Record	4.5	Safety Update – No discussion	2/13/25	2/13/25
Record	4.6	Certified Payroll – No discussion	2/13/25	2/13/25
Page/DW	4.7	HV to review (2) items onsite after today's meeting. <ul style="list-style-type: none"> • Existing CMU wall in basement • Existing wood stairs 	2/13/25	
All	4.8	<ul style="list-style-type: none"> • VNA sink- FB/JM to reach out to Janet Crimmins • Drilling Invoice – Both invoices were submitted to John Perry (Langdon), waiting for their response. 	2/13/25	
All	4.9	Coordination Drawings – TD just received the CADD drawings, ongoing	2/13/25	
All	4.10	Tariffs – Possible increase of price for building materials. TD is reviewing submittals and subs and will provide an update.	2/13/25	

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All	4.11	Construction Trailer – Location has been determined on site. TD will reach out to Triumph Trailers and will provide an update.	2/13/25	
Next meeting: Thursday, February 27th – 10:30am				

The above represents the author's recollection of the issues discussed. Items are not necessarily listed in the order discussed for clarity. Please notify the author of any errors or omissions within 1 week of issuance, otherwise this record shall stand as an accurate representation of the meeting.

-End-

